



Charging & Remission Policy

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Introduction

In setting charges & remissions for goods & services that we provide, Cranham Church of England Primary School aims to:

- Offer best value for money
- Ensure that the school's budget is spent appropriately on the education of children on roll at Cranham Primary School
- Ensure that children are not excluded from opportunities because of financial hardship
- Ensure that charges & remissions set by Cranham Primary School observe the law on charging for school activities for schools maintained by local authorities, set out in Sections 449-462 of the Education Act 1996.

Residential trips

Cranham Primary School will charge for board & lodging on residential trips. No child will be excluded from residential trips due to financial hardship. We offer payment plans and reduced rates for these families.

Voluntary contributions towards educational visits

We believe that educational trips for classes & groups of children are extremely valuable in supporting children's learning & broadening their experiences. We keep the costs of these trips to the minimum by negotiating discounts & taking up free & discounted entry fees & tickets where possible. We also subsidise the cost of school trips from our budget.

Because the school budget cannot meet the full cost of all the educational trips that we organise to benefit the children, we ask parents to make a voluntary contribution towards the cost of some trips. By law, no parent is obliged to pay this voluntary contribution. However, some trips would have to be cancelled without parental contributions.

Any voluntary contributions requested from parents will be based on the cost of the trip, less any subsidy divided equally between the number of students participating.

Lost or damaged reading books

So that parents can support their child's reading at home, we allow children to take home their reading books. Parents are expected to ensure that these books are looked after & returned in good condition. If a book is lost or wilfully damaged, parents may be charged the cost of replacing the book.

Remissions

Charges will be remitted where there is understood to be financial hardship. In such cases, parents need to meet with the School Home Support Worker. The head shall have discretion but parents may need to provide evidence that they are in receipt of benefits

such as; Employment and Support Allowance, Jobseekers Allowance, support under part VI of the Immigration & Asylum Act 1999 or Child Tax Credit.

Hiring of the school premises

Please see lettings policy with regards to Hiring of the premises.